



# VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN

Sponsored by Lavu Educational Society, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad.  
Kondapur (V), Ghatkesar (M), Medchal - Malkajiri (D) - 501 301 Phone: +91 96529 10002/3



## Administrative Audit Summary Sheet

Academic Year: 2021-22

Date: 25-08-22

S. No	Audit aspects	Audit Observations	Current Values/Remarks		
			YES	NO	
1	Vision & Mission of the institution and Governance	Frame work for evolution & review of Vision, Mission statements	YES	NO	
2		Frame work for continuous improvement of the governance with involvement of various apex bodies	YES	NO	
3	Student & Faculty ratio as per norms	Student teacher ratio as per AICTE norms	YES	NO	
4		Teacher cadre ratio (1:2:6) - improvement over previous year	YES	NO	
5		Existence of Qualified and Experienced Teaching faculty	YES	NO	
6	Availability of Infrastructure and facilities	Availability of Classrooms - during current year	YES	NO	
7		Availability of Laboratories - during current year	YES	NO	
8		Maintenance of Laboratory Equipment - during current year	YES	NO	
9	Student Welfare	Fee Reimbursement policy for students	YES	NO	
		Student Insurance	YES	NO	
		Student Scholarships and Merit Awards	YES	NO	
10	Staff Welfare	Professional body membership fee reimbursed - current year	YES	NO	
11		Performance appraisal conducted for teaching and Non teaching staff - Current year.	YES	NO	
12		Grievance redressal	YES	NO	
		Staff Insurance	YES	NO	
13	Facilities to students	Collection of books, manuscripts, special reports or any other knowledge resources for library enrichment	YES	NO	
14		E-journals, E-books, database availability	YES	NO	
15		Availability of digital library with remote access	YES	NO	
16		Usage of library by faculty, students	YES	NO	
17		Sports Facilities	YES	NO	
18		Awards and medals achieved in sports events	YES	NO	
19		Upgradation of IT Facilities.	YES	NO	
20		Availability of Bandwidth of Internet	YES	NO	
21	Budget & Expenses	<b>Budget for Current Year</b>	<b>Current Year Budget in Thousands</b>		
22		1. Library	1081.7		
23		2. Upgradation of IT Infrastructure and Maintenance of infrastructure, Academic support facilities.	792.4		
26		3. Augmentation.	34159.16		
27		4. Faculty Professional development	78.2		
		5. Student Scholarships and Merit Awards.	752.6		
30		6.e-Governance	504.8		
<b>Auditors specific Observations</b>					
S. No	Observation				
1	Faculty Retention to be monitored				
2	Biometric system may be introduced to the students.				
3					
4					
5					

IQAC

Co-ordinator

Internal Quality Assurance Cell  
Vignans Institute of Management & Technology For Women  
Kondapur (V), Ghatkesar (M), Medchal-Malkajiri (Dt)-501301  
Telangana State

PRINCIPAL  
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